

MINUTES OF ROWTON PARISH COUNCIL ORDINARY MEETING
MONDAY 7 NOVEMBER 2022 at 7.00pm
held at Rowton Methodist Church, Moor Lane, Rowton

Present: Councillors Howard Hopwood
 Bob Knight
 Paul Shannon
 Glenys Harrison
 Melanie Fildes

In attendance Clerk Christine Davies
 Cllr Stuart Parker (left at 7.15pm)

1 Apologies

PC Rob Boulton and PCSO Linda Bailey. Cllr Peter Thomas had sent his apologies but unfortunately according to Local Government Regulations because he has not attended a meeting for more than 6 months he automatically ceases to be a parish councillor. This does not prevent him from re-joining the Parish Council at a later date.

2 Declaration of Interest

None

3 To consider the approval of the minutes of the ordinary meeting held on 26 September 2022

Resolved: The Minutes were signed as a true and correct record by the Chair, Cllr Howard Hopwood.

4 Public Participation

No members of the public were present. Cllr Parker said that the Council was in Purdah due to the upcoming by-election. No decision has yet been made on the two projects submitted to Neighbourhood Pride initiative. He confirmed that the Parish Council could apply to his Member's Budget for £200 towards Carols on the Green event. Installation of Average Speed Cameras for the A41 is progressing with a supplier having been identified.

Cllr Bob Knight left the meeting at this point due to personal circumstances.

5 Highways

a) Dip in A41 by BP Garage – Confirmation received from Highways Network Steward to say that a job has been raised to renew and level this patch of road and is with contractors and is to be made a priority.

6 Finance

a) The following expenditure for October was approved: -

Payee	Amount	Online Payment	Statute Power
CM Davies – Sept Sal £247.65+£38.39 Exp	£286.04	OP	LGA 1972 Sec 111
Penny Lane Accountants	£5.00	OP	LGA 1972 Sec 112
Rowton Poplars – Cakes/Sandwiches for Heritage Walk		OP	LGA 1972 Sec 112
CM Davies – refreshments etc re Walk	£22.90	OP	LGA 1972 Sec 112
KBS Depot - Noticeboard	£870.00	OP	LGA 1972 Sec 112

b) Bank balance as at 05/10/22 = £9940.62

c) Cllr Glenys Harrison signed and dated electronic cash book reconciliation.

d) Local Government Pay Award 2022/23 – Agreement has been reached on new pay scales to be implemented from 1 April 2022.

Resolved: Pay award approved and to be backdated to 01/04/22

7 Planning

To note Planning application received since last meeting:

Planning Application 22/03149/FUL – 1 Claypits Lane, Rowton CH3 6AX:

Agricultural Feed and Machinery storage Shed – No comment submitted.

To receive decision re 21/01945/LDC – Land at Woodbank, Whitchurch Road CH3 6AF – Approved.

8 Village Green

a) Grass Cutting

Only one reliable quote has been received from Phil Patton as follows:-

Fortnightly (mulched) - £30.00

Fortnightly (waste removed) - £47.50

Monthly (mulched) - £40.00

Monthly (waste removed) - £60.00

Resolved: Quote accepted for £60 monthly cut with waste removal to commence in Spring 2023. Also to request Phil Patton to do one off cutting of grass with waste removal prior to Carol on the Green.

b) Weatherproof box

Concrete base has been laid this week at an agreed cost of £200.

Weatherproof storage box can now be ordered and delivered to Cllr Fildes' address for ease of installation.

Action: Clerk to order box from Machine Mart.

c) Carols on the Green

The Tree has been ordered from Walkers and is due for delivery at the beginning of December. Cllr Shannon to confirm with Messrs Salmon and Fitton if they would erect and install the lights on the tree. Cllr Shannon has the battery, charger, inverter, timer and carol sheets. Michael Smythe has

agreed to lead the singing and Rachel Morrey will play the keyboard. Cllr Knight to check with Pat Fitton if she would lend her gazebo and keyboard for the event. Cllr Harrison to provide 2 tables for the refreshments. She has also kindly agreed to purchase the glühwein mince pies, sweets and squash.

9 Publication Scheme

The Freedom of Information Act requires every local authority to have a Publication Scheme setting out its commitment to make certain classes of information routinely available such as policies and procedures, minutes of meetings, annual reports and financial information. Rowton Parish Council has used the Information Commissioners Office (ICO) Model Scheme for Adoption.

Resolved: Model Scheme for Adoption duly approved.

10 Notice Board – Rowton Hall

Cllr Fildes informed that the notice board has been installed today (7/11/22) at a cost of £75.00.

11 Community Orchard

CWaC's Green Infrastructure Officer has advised that there are no public open spaces within the parish suitable to plant trees. She advised to contact CWaC's property service team to check if there are any small parcels of CWaC land which they would be open to transfer for a peppercorn rent.

Action: Clerk to contact Property Services

12 Items for Discussion

May Meeting 2023 – Date of meeting to be rearranged as it is now a bank holiday to mark the coronation of the King.

13 Correspondence

Clerks & Councils Direct – November issue

14 Date of Next Meeting – Monday 9 January 2023 at 7pm.

Meeting finished at 8.25pm.